

GETTING A COURT ORDER FOR NAME CHANGE PERRY COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5);
 - 2) Current government-issued photo ID (ex. driver's license);
 - 3) Certified copy of birth certificate; and
 - 4) \$102.00 Filing fee.

Note: An applicant for change of name must have lived in Perry County for at least a year at the time of application. If the applicant's photo ID does not have their current Perry County address, then the applicant should bring proof of residency (ex. utility bill). Otherwise, the applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Perry County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Where to File:

File in person at the Perry County Probate Court, located at 105 N. Main St., New Lexington, OH 43764, (740) 342-1493.

Fees:

\$102.00 filing fee payable by cash, check, or certified check made out to Perry County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- You can either type the application or write using blue ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in the Perry County Tribune. The court will send the required documents to the paper on your behalf, and you will receive a bill from the newspaper for this service ranging from \$80-\$90. Once publication is complete, you must obtain proof of publication from the paper and present it to the court on or before the date of your hearing.

Hearing:

Perry County Probate Court, 105 N. Main St., New Lexington, OH 43764, (740) 342-1493.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.