

## GETTING A COURT ORDER FOR NAME CHANGE TUSCARAWAS COUNTY

### What to File:

- You will need:
- 1) Completed Application for Change of Name (Adults: Forms 21.0, 21.5, and Correction of Birth Record) (Minors: Forms 21.2TC, 21.4, 21.5, and Correction of Birth Record);
  - 2) Government-Issued Photo ID (ex. Driver's License);
  - 3) Proof of residency (if current address in the county is not on Photo ID);
  - 4) Certified copy of birth certificate; and
  - 5) \$170.00 filing fee.

Note: An applicant for change of name must have lived in Tuscarawas County for at least a year at the time of the application. Proof of residency is only required if the applicant's photo ID does not list a current address in Tuscarawas County. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Tuscarawas County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

### Where to File:

You must file in person at the Tuscarawas County Probate Court, located at 101 East High Avenue, New Philadelphia, OH 44663, (330) 365-3266.

### Fees:

\$170.00 filing fee, payable by cash or certified check made payable to Tuscarawas County Probate Court.

### Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application **must be typed**.

### Publication:

Notice of your name change application must be published one time **at least 30 days before** your hearing in a newspaper of general circulation in Tuscarawas County. The court will take care of this requirement on your behalf, and the fee for this service is included in the filing fee.

### Hearing:

Tuscarawas County Probate Court, 101 East High Avenue, New Philadelphia, OH 44663, (330) 365-3266.

*The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.*