

## GETTING A COURT ORDER FOR NAME CHANGE MARION COUNTY

### What to File:

- You will need:
- 1) Completed Application for Change of Name  
(Adults: Forms 21.0, 21.1, 21.5)  
(Minors: Forms 21.2, 21.3, 21.4, 21.5);
  - 2) Certified copy of birth certificate; and
  - 3) Filing fee (\$166.00 Adults and \$171.00 Minors).

Note: An applicant for change of name must have lived in Marion County for at least a year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Marion County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

### Where to File:

File in person at the Marion County Probate Court, located at 222 W. Center St., Marion, OH 43302, (740) 223-4260.

### Fees:

There is a \$166.00 filing fee Adults and a \$171.00 filing fee Minors, payable by cash or certified check made out to Marion County Probate Court.

### Tips for Filing:

- Use your full middle name instead of your middle initial.
- You can either type the application or write using blue ink. If handwriting, make sure it is legible.

### Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in the Marion Star. This will cost about \$45.00. Once publication is complete, the newspaper will provide you with Proof of Publication, which you must present to the court before your hearing. Because of the short timeframe for publication, we suggest you visit the newspaper immediately after you file your application at the probate court.

### Hearing:

Marion County Probate Court, 222 W. Center St., Marion, OH 43302, (740) 223-4260.

*The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.*