

GETTING A COURT ORDER FOR NAME CHANGE TRUMBULL COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name;
(Adults: Form 21.0 (pick up official copy from the court),
WEBCHECK form)
(Minors: Forms 21.2, 21.4, 21.6 if applicable (pick up official
copies from the court)
 - 2) Certified copy of birth certificate;
 - 3) Results of BCI background check (adults); and
 - 4) \$142.00 filing fee.

Note: An applicant for change of name must have lived in Trumbull County for at least one continuous year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: Adult applicants must complete a BCI background check prior to the hearing. Fill out the WEBCHECK form on the Trumbull County Probate Court website and take it to Trumbull County Sheriff's Department (330-675-2540). WEBCHECKS are conducted on Tuesdays from 7:30 am to 11:30 am and from 1:00 pm to 2:30 pm. The applicant should bring their WEBCHECK form and a driver's license or state ID to the Sheriff's Department. The fee for a WEBCHECK is \$25.00 (\$55.00 if the applicant has not lived in Ohio for the past five years).

Where to File:

File in person at the Trumbull County Probate Court, located at 161 High St. NW, Warren, OH 44481, (330) 675-2521.

Fees:

\$142.00 filing fee by cash or check made payable to Trumbull County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application may be typed or handwritten in blue or black ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application will be published by the court in the Trumbull County legal newspaper. The court will take care of this process for you, and the cost for this service is included in the \$142.00 filing fee.

Hearing:

Trumbull County Probate Court, 161 High St. NW, Warren, OH 44481, (330) 675-2521.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.