

GETTING A COURT ORDER FOR NAME CHANGE MEDINA COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5);
 - 2) Certified copy of birth certificate; and
 - 3) \$150.00 Filing fee.

Note: An applicant for change of name must have lived in Medina County for at least a year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Medina County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Where to File:

File in person at the Medina County Probate Court, located at 93 Public Square, # 104, Medina, OH 44256, (330) 725-9703.

Fees:

\$150.00 filing fee payable by cash, check, certified check, or money order made out to Medina County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- You can either type the application or write using blue ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in the Medina County Gazette. This will cost about \$42.00. Once publication is complete, you will receive proof of publication from the paper. You must either mail or bring this document to the court prior to your hearing. Because of the short time-span between the date of filing and your hearing, we recommend you visit the newspaper immediately after filing your application.

Hearing:

Medina County Probate Court, 93 Public Square, # 104, Medina, OH 44256, (330) 725-9703.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.