

GETTING A COURT ORDER FOR NAME CHANGE PIKE COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5)
 - 2) Certified copy of birth certificate;
 - 3) Results of BCI background check (adults only); and
 - 3) \$124.00 filing fee.

Note: An applicant for change of name must have lived in Pike County for at least one continuous year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: An adult applicant must submit the results of a BCI background check with their application. Contact the Pike County Educational Service Center at (740) 289-4171 to make arrangements for the background check.

Where to File:

File in person at the Pike County Probate Court, located at 230 Waverly Plaza, Suite 600, Waverly, OH 45690, (740) 947-2560.

Fees:

\$124.00 filing fee by cash or check made payable to Pike County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application **must be typed**. Signatures must also be typed AND signed in ink.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in the Pike County News Watchman. The cost of the publication will be \$60.15. Once the newspaper publishes your notice, they will send you a publisher's affidavit which you must file with the court on or before your hearing date.

Hearing:

Pike County Probate Court, 230 Waverly Plaza, Suite 600, Waverly, OH 45690, (740) 947-2560.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.