

GETTING A COURT ORDER FOR NAME CHANGE MORGAN COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5);
 - 2) Current government-issued photo ID (ex. driver's license);
 - 3) Any type of copy of birth certificate; and
 - 4) \$110.00 Filing fee.

Note: An applicant for change of name must have lived in Morgan County for at least a year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Morgan County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Where to File:

File in person at the Morgan County Probate Court, located at 19 E. Main St., McConnelsville, OH 43756, (740) 962-2861.

Fees:

\$110.00 filing fee payable by cash, check, or certified check made out to Morgan County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- You can either type the application or write using blue ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in a newspaper of general circulation in Morgan County. The court will take care of this requirement on your behalf. You will receive a bill for this service when you return to the court for your hearing. This service will cost about \$60.00.

Hearing:

Morgan County Probate Court, 19 E. Main St., McConnelsville, OH 43756, (740) 962-2861.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.