

GETTING A COURT ORDER FOR NAME CHANGE HURON COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5)
 - 2) Certified copy of birth certificate;
 - 3) Social security card;
 - 4) Self-addressed, stamped envelope for the Notice of Hearing;
 - 5) Letters from employers, banks, credit card companies, or other affected institutions indicating an awareness of the requested change of name and any objections (adults only); and
 - 6) \$95.00 (adult) or \$100.00 (minor) filing fee.

Note: An applicant for change of name must have lived in Huron County for at least one continuous year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Huron County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Note: The Huron County Probate Court requires you to provide letters from your employer and from any financial institutions, including credit card companies, indicating an awareness of the requested change of name. Templates of these letters are available on the Huron County Probate Court Website.

Where to File:

File in person at the Huron County Probate Court, located at 2 East Main Street, Room 106 Norwalk, OH 44857, (419)-668-4383.

Fees:

95.00 filing fee (\$100.00 Minors) by cash or check made payable to Huron County Probate Court, or by credit or debit card (with \$2.00 processing fee).

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application **must be typed**.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in the Norwalk Reflector. This will cost \$33.00.

Hearing:

Huron County Probate Court, 2 East Main Street, Room 106 Norwalk, OH 44857, (419)-668-4383.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.