

GETTING A COURT ORDER FOR NAME CHANGE CRAWFORD COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5)
 - 2) Certified copy of birth certificate;
 - 3) Driver's license or state ID; and
 - 4) \$56.00 filing fee.

Note: An applicant for change of name must have lived in Crawford County for at least one continuous year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Crawford County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Where to File:

File in person at the Crawford County Probate Court, located at 112 E. Mansfield St., Suite 100, Bucyrus, OH 44820 (419) 562-5876.

Fees:

\$56.00 filing fee by cash or check made payable to Crawford County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application may be typed or handwritten in blue or black ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application must be published **at least 30 days before** your hearing in a newspaper of general circulation, such as the Crestline Advocate. This will cost about \$35.00.

Hearing:

Crawford County probate court, 112 E. Mansfield St., Suite 100, Bucyrus, OH 44820, (419) 562-5876

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.